





Clearances Summary

You cannot begin a field placement until you have submitted proof of all required clearances.

Once you have all of the clearances, please upload everything to:

https://docs.google.com/forms/d/1JoI3XR4acNelJpFzm5VfhGqhcRLlGy_ymQ2bCNs3b5A/edit

Type of Clearance	Related Links/Notes	Check when uploaded for field placement/ volunteering	Check when uploaded for student teaching
ACT 151 PA Child Abuse History Clearance	<p>https://www.compass.state.pa.us/cwis/public/home</p> <ul style="list-style-type: none"> → Create individual account (When it asks for a Keystone ID – you can make it whatever you wish) → You will need to know the address for ALL of the places you have ever lived. → Use campus address → You may get immediate access to your results, or the status of your results if your results cannot be processed immediately. You must include your social security number to have immediate access. → You will receive an email when the results of your background check are available. SAVE that email! Go back to the site to retrieve your actual certificate, SAVE it electronically → Reason - "volunteer having access to children" → Cost is \$13 (no code) 		
ACT 34 PA Criminal History Record Check	<ul style="list-style-type: none"> → Go to https://epatch.state.pa.us/Home.jsp → Click on "New Record Check - (Volunteers Only)". → After accepting the terms, you will choose to complete an individual request. → The volunteer organization's name is Bucknell University. → Enter your name, address, email and phone number. → When you are ready to print, double click on "Control #" and then click the blue "Certification Form" link. Print as a PDF to save for your records and upload → Cost \$22 		
Act 114 FBI Criminal History (Fingerprint)	<ul style="list-style-type: none"> → Identogo www.uenroll.identogo.com 147 Campbell Mill Rd, Lewisburg (looks like you are pulling into Taylor Automotive) → Register online before going → Service code: 1KG6RT (you will get an email after with a UEID #) 		
TB Test	<p>Student Health Services can do this for you. You will need to be able to go back to be checked 24-48 hours later. 570-577-1401</p>		
Covid Vaccine	<p>Still required in preschool settings (can also test weekly)</p>	<p>No place to upload - email Heather if applicable</p>	
Mandated Reporter Training	<ul style="list-style-type: none"> → GO to http://www.pacwrc.pitt.edu/ → Click "Recognizing and Reporting Child Abuse" (1st blue background box on left) → Click "Register" and make an account. You'll be given a username and password. Use the given credentials to log in → Launch the course and get started. Each slide is timed, so you won't be able to just click through. Some slides require you to go to links or read through documents before you can move on → There is a quiz at the end of each section → You can save and quit to return to the course later, so you don't have to do the whole 3 hours at once. → Cost \$17 		
PDE 6004	<ul style="list-style-type: none"> → THOSE SEEKING TEACHING CERTIFICATION: Please complete and upload PDE Form 6004 found at ARREST/CONVICTION REPORT AND CERTIFICATION FORM 	